

# SAFE WORK PROCEDURE

## ASBESTOS TILE REMOVAL

<b>Written By:</b> Alex Ethier	<b>Approved By:</b> Alex Ethier	<b>Date Created:</b> January 21, 2008	<b>Date of Last Revision:</b> January 21, 2008
<i>This task may only be performed by trained personnel.</i>			
<b>Hazards Present:</b>	<b>Personal Protective Equipment (PPE) or Devices Required:</b>	<b>Additional Training Requirements:</b>	
<ul style="list-style-type: none"> <li>• Asbestos Inhalation</li> <li>• Hazardous Materials</li> <li>• MSI</li> <li>• Flying Debris</li> </ul>	<ul style="list-style-type: none"> <li>• CSA Approved Footwear</li> <li>• CSA Approved Hardhat</li> <li>• CSA Approved Protective Suits</li> <li>• CSA Approved Respirator</li> <li>• CSA Approved Gloves</li> <li>• CSA Approved Eye/Face Protection</li> </ul>	<ul style="list-style-type: none"> <li>• WHMIS</li> <li>• Asbestos Abatement</li> </ul>	
<b>Safe Work Procedure:</b>			
<ol style="list-style-type: none"> <li>1. Eating, drinking, chewing or smoking is prohibited in the working area.</li> <li>2. Workers removing or handling asbestos material are to wear protective clothing, gloves and proper respiratory protection.</li> <li>3. Notify all workers in area of potential hazards. Remove anyone not wearing proper PPE to a safe distance.</li> <li>4. Wet the tile and backing, then proceed by scraping the tile using a floor scraper, shovel, trowel or other hand tools. Where possible, tiles are to be removed intact.</li> <li>5. The removed strips of tile, backing material and adhesive must be immediately double-bagged, in 6-mil polyethylene bags, securely tied and disposed of as asbestos waste.</li> <li>6. All debris must be cleaned up with the use of a vacuum cleaner equipped with a HEPA filter, or by wet mopping, wet sweeping and disposed of as asbestos waste, dry sweeping is prohibited.</li> <li>7. All tagged bags are to be taken to a designated waste site.</li> </ol>			
<i>If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage emergency procedures and/or follow the lock-out procedure.</i> <b>REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR</b>			
<b>Guidance Documents / Standards / Applicable Legislation / Other:</b>		<b>EMERGENCY PROCEDURES</b> <i>(if incident occurs, follow these procedures)</i>	
<ul style="list-style-type: none"> <li>•</li> </ul>		<ul style="list-style-type: none"> <li>• If injury occurs...contact 911</li> <li>• Administer First Aid/CPR as required</li> </ul>	

***This Safe Work Procedure will be reviewed any time the task, equipment, or materials change and at a minimum every three years.***