

Safe Work Procedure

Catch Basin Installation

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Slips/trips equipment malfunction muscle strains pinch points overhead wires buried cables and services	Hard Hat Steel Toed Boots Eye protection Hand protection	Equipment operator certification First Aid training

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Appoint a spotter who will be in charge of signalling the operator 2 Assess and barricade the lift area (Job hazard analysis) 3 Position machine according to the center of gravity of the load 4 Use approved slings/chains of the proper size and length 5 Hook up of the load to be done by a competent rigger 6 Lift when spotter signals safe to do so and the area is clear of personnel 7 Move slowly to landing area and gently lower 8 Ensure load is stable on level ground before slackening slings/chains and unhooking

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 6 Personal Protection Equipment 4 First Aid 16 Machines, Tools and Robots 12 Hearing Conservation and Noise 23 Cranes and Hoists	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/WSH Committee: Date:
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