

## Safe Work Procedure

### Changing Oxygen/Acetylene Tanks

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Explosion Muscle strain Burns	Steel toed boots Face Shield Hard hat Hand protection	Operator training

Safe Work Procedure:
<p>1 Close valves on tanks</p> <p>2 Press torch handle to disperse oxygen and acetylene</p> <p>3 Disconnect hoses</p> <p>4 Remove empty cylinders</p> <p>5 Replace with full cylinders</p> <p>6 Connect holding strap</p> <p>7 Reconnect hoses</p> <p>8 Open valves slowly</p> <p>9 Check for leaks with soap solution</p> <p>10 Ensure pressure gauges are set at the proper pressure</p> <p>11 Ensure oxygen and acetylene flow freely when turned on</p>

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

<p><b>Guidance Documents/Standards:</b></p> <p>MB Workplace Safety &amp; Health Act &amp; Regulations:</p> <p>6 Personal Protective Equipment</p> <p>8 Musculoskeletal Injury</p> <p>19.10 Compressed Gas Equipment</p> <p>35 WHMIS</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By Worker Rep/WSH Committee:</p>  <p>Date:</p>
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