

SAFE WORK PROCEDURE

CHOP SAW

Written By: Alex Ethier	Approved By: Alex Ethier	Date Created: January 18, 2008	Date of Last Revision: January 18, 2008
<i>This task may only be performed by trained personnel.</i>			
Hazards Present: <ul style="list-style-type: none"> • MSI Strains • Flying Debris • Hearing Damage 	Personal Protective Equipment (PPE) or Devices Required: <ul style="list-style-type: none"> • CSA Approved Hard Hat • CSA Approved Footwear • Gloves (Recommended) • CSA Approved Eyewear • CSA Approved Ear Protection (Muffs or plugs) • User Manual for Tool 	Additional Training Requirements: <ul style="list-style-type: none"> • Manual Lifting 	
Safe Work Procedure: <ol style="list-style-type: none"> 1. Read and understand the user's manual. 2. Proper training on Chop Saw must be performed before using. 3. It is the duty of each operator to eliminate and/or report changes occurring on the machine or in the material being processed. 4. Disconnect power when making any adjustments or changing blades. 5. Do not wear loose clothing. 6. ALWAYS wear CSA Approved safety glasses or face-shield, ear protection, footwear, hardhat & gloves. 7. Always hold material firmly against the fence or firmly secured in supports. 8. Guards must be in place and used at all times. DO NOT switch on machine until all safety devices, and guards are in proper position and adjusted. 9. Remove chips and pieces of scrap from table before using machine. 10. Inform anyone in vicinity of potential hazards. Ensure they have proper PPE in place. 11. Be sure blade is free of obstructions, secured, has no chips, cracks or vibrations (never use a defective blade). 12. Allow the motor to accelerate to full/steady speed BEFORE starting cut. 13. Use extreme caution when using near flammable materials. The blade may throw sparks when it contacts cutting material and may ignite nearby materials. 			
<p><i>If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage emergency procedures and/or follow the lock-out procedure.</i></p> <p>REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR</p>			
Guidance Documents / Standards / Applicable Legislation / Other: <ul style="list-style-type: none"> • 		EMERGENCY PROCEDURES <i>(if incident occurs, follow these procedures)</i> <ul style="list-style-type: none"> • If injury occurs...contact 911 • Administer First Aid/CPR as required 	

This Safe Work Procedure will be reviewed any time the task, equipment, or materials change and at a minimum every three years.