

Safe Work Procedure

Conveyor Operation

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Pinch Points Falling Wrenches slipping	Eye Protection Hard Hat Steel Toe Boots	Crusher Operation Lock out procedure

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Stand clear of material discharge and feed areas at all times. Material can be ejected or ricochet unexpectedly from feed and discharge openings 2 Shut off and lock out controls before lubricating or performing any maintenance or adjustment 3 Never apply belt dressing to conveyor or v belts when equipment is operating 4 Conveyor belts are designed to transport bulk material only. Do not allow personnel to ride or walk on belt 5 Keep clear of head and tail pulleys and idlers while conveyor is in operation 6 Do not attempt to align or train the troughing or return rolls while the conveyor is in operation 7 Keep clear of all moving parts during operation. If belt gets jammed, turn off and lock out the power source 8 Do not clean up spilled material while the equipment is in operation 9 Use skirt boards at any point on the conveyor where material spillage occurs 10 Remove all material from feed devices and chutes before performing maintenance inside 11 Oversized material may fall off the conveyor belt. Do not exceed maximum lump size requirements for the belt 12 Maintain proper belt tension to minimize spillage 13 Excessive conveyor belt tension will damage pulleys and shafts. Do not over tighten

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 6 Personal Protective Equipment 14 Fall Protection 15 Confined Spaces 16 Machines, tools and Robots 22 Powered Mobile Equipment 28 Scaffolds & Other Elevated Work Platforms 30 Temporary Structures	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/WSH Committee: Date:
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