

Task: Power Tools - Drill Press

Date: March 2006

PPE: Safety boots, Hard Hat, hearing protection, safety shield, heavy gloves clean of oils and loose threads

Task/Activity:	Potential Hazards	Recommended Procedures
1. Check drill bit size, ensure it is secure and set appropriate speed for bit		
2. Secure material in drill press	a) pinch points	a) keep hands in safe position
3. Bring drill into contact with material	a) material could twist b) debris could fly	a) secure material before drilling b) wear PPE, use guards
4. Turn off machine		
5. Remove material		a) ensure drill is stopped before removing material

Operators must be trained to use the drill press