

SAFE WORK PROCEDURE

DRYWALL BOARDING

This task may only be performed by trained personnel

Date Created: November 3, 2009	Date of Last Revision:
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<p style="text-align: center;">TASKS</p> <ul style="list-style-type: none"> ▪ Placing Drywall Board on Wall, ▪ Fastening ▪ Taping ▪ Sanding 	<p style="text-align: center;">Personal Protective Equipment (PPE) or Devices Required:</p> <ul style="list-style-type: none"> ▪ Hard Hat ▪ Safety Boots ▪ Safety Glasses ▪ Weather-Related Gloves
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JOB STEPS	POTENTIAL HAZARDS	PREVENTIVE ACTION:
1. MOVING BOARD TO WORK LOCATION – LIFTING	1. SOFT TISSUE INJURY	<ol style="list-style-type: none"> 1. Two persons will lift each board and place on a drywall cart. Both will unload the drywall at the work location. 2. The loaded cart will be pushed, not pulled, to the desired location.
2. PLACING BOARD ON WALL	1. SOFT TISSUE INJURY	<ol style="list-style-type: none"> 1. Two persons will place the board against the wall, resting it on a board lifter on the floor. 2. One will hold the board in place, while the other fastens the board to the studs.
3. FASTENING THE DRYWALL BOARD	1. USE OF SCREW GUNS – ELECTRICAL	<ol style="list-style-type: none"> 1. No worker will use electrical tools until they are properly trained. 2. Prior to use, workers will check extension cords and screw gun cords for damage. 3. Screw guns will be loaded, according to manufacturer's specifications.
	2. MUSCULOSKELETAL INJURY	<ol style="list-style-type: none"> 1. Employees to work for brief periods, switching off periodically.

4. CUTTING DRYWALL	1. CUTS TO HANDS	<ol style="list-style-type: none"> 1. Workers must be trained in the use of drywall knives. 2. Prior to use, knives are to be checked for damaged, weak or dull blades and changed accordingly. 3. All cutting is to be done on a flat surface, free of debris.
5. DRYWALL CEILINGS	1. MUSCULOSKELETAL INJURY	<ol style="list-style-type: none"> 1. Workers will maintain position with arms raised for only brief periods of time – not to exceed 5 minutes – changing position regularly. 2. Ensure proper man power at all times. This is a 3-person job, if drywall sheets are longer than 10 ft.
	2. FALLING DEBRIS	<ol style="list-style-type: none"> 1. Proper training and use of eye protection.
6. HOUSEKEEPING	1. FALLS AND DUST INHALATION	<ol style="list-style-type: none"> 1. Throughout the drywall process, workers will maintain safe housekeeping practices to ensure floor areas, stairwells and other locations are free of debris, tools, materials and excessive dust particles. 2. Ensure proper man power at all times. This is a 3-person job, if drywall sheets are longer than 10 ft.
<p><i>This Safe Work Procedure will be reviewed any time the task, equipment, or materials change and at a minimum every three years</i></p>		