

Safe Work Procedure

Emergency Response

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Serious injury Potential death Fire/Explosion Burns	Steel toed boots Eye protection Hand protection Hard hat Reflective vest	Fire Extinguisher Training First Aid

Safe Work Procedure:
1 Notify supervisor/office 2 Supervisor will: <ul style="list-style-type: none"> A. Coordinate control B. Shut down operations if necessary C. Alert all workers D. Contact emergency workers or designate someone to do so 3 Perform First Aid on persons who may require it 4 Follow evacuation procedure if necessary 5 Stay calm and follow supervisor direction 6 Following emergency, cooperate with any investigation questions and fill out a report

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 4 General Workplace Requirements 5 First Aid 6 Personal Protective Equipment 18 Fire and Explosive Hazards 35 Workplace Hazardous Materials Information Systems 36 Chemical and Biological Substances	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/WSH Committee: Date:
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