

Safe Work Procedure

Extension Cords

| Facility: | Written By: | Approved By: | Date Created | Date of Last Revision: |
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| Hazards Present: | PPE or Devices Required: | Additional Training Required: |
|-------------------------|---------------------------------|--------------------------------------|
| Slip/Trip | Steel toed boots | |

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| <p style="text-align: center;">Safe Work Procedure:</p> <ol style="list-style-type: none">1 Pull out cord and ensure it is out of the way of walking path or warn workers to watch footing2 Check for damage such as frays and proper 3 prong end is on cord3 When plugging cord in to outlet, do not force4 Roll cord neatly once task is complete5 Hang in proper location6 Report any damaged cords and take them out of circulation |
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If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

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| Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 4 General Workplace Requirements 38 Electrical Safety | This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years |
| | Reviewed By Worker Rep/WSH Committee: Date: |