

Safe Work Procedure

Fixed Ladders Inspection

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Pinch Points Falls Trips, Slips electrical shocks	Eye Protection Steel Toed Boots Hi Visibility Vest Spotter Support for ladder	

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Inspect before each use as per inspection procedure 2 Follow proper set up procedure 3 Check for : <ol style="list-style-type: none"> A Are there any loose or missing bolts or braces B Are there any loose steps or rungs C Are there cracked, split or broken braces, steps or rungs D Is the ladder securely anchored E Is the ladder support structure damaged F Are safety gates installed where required G Are the safety gates in good working order H Are lockout facilities available for the safety gates I Are wooden ladders unpainted and free of large knots J Are rungs evenly spaced at 30 cm on centre K Is there adequate lighting L Are the ladders extended at least 1 m above the landing platform or are strong handrails provided on the platform M Is the ladder securely fastened N Is the ladder properly supported and all safety precautions in place

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 6 PPE 13.8 Ladders 13.11 Portable Ladders 13.14 Extension Ladders CSA Standard CAN3-Z11-M81 (R2005) 14 Fall protection	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/WSH Committee: Date:
--	--