

## Safe Work Procedure

### Hammers & Bars

<b>Facility:</b>	<b>Written By:</b>	<b>Approved By:</b>	<b>Date Created</b>	<b>Date of Last Revision:</b>

<b>Hazards Present:</b>	<b>PPE or Devices Required:</b>	<b>Additional Training Required:</b>
	Steel toed boots Safety glasses Hard hat Hearing protection Gloves	Manufacturer's specifications

<p><b>Safe Work Procedure:</b></p> <ol style="list-style-type: none"> <li>1 Thoroughly examine the work are to determine how much room there is to work, including side and overhead.</li> <li>2 Clean up spills in the area, particularly oil or grease, that can cause slippery footing</li> <li>3 If the work is to be done in or on power equipment, lock it out according the the established company lockout tag out procedure</li> <li>4 Wear gloves and properly fitting safety glasses when using hammers or bars</li> <li>5 Use only bars that are in good condition, bars that are not in good condition must be removed from service. Bars must be straight, free of sharp snags, and have ends that are not badly mushroomed.</li> <li>6 Do not stand on or jerk a bar to increase the force of the leverage. Do not straddle the bar. Keep clear of the bar's potential path of travel</li> <li>7 Do not bar over the top of one object to reach another</li> <li>8 Keep hands and other body parts clear of striking points when using a hammer</li> <li>9 Do not hammer on any part of the bar except the end intended for that purpose</li> <li>10 do not hammer on any part of another hammer or similar tool. The extreme hardness of these tools can cause them to splinter. Sending fragments flying at great velocity throughout the vicinity</li> <li>11 Use adequate lighting in the working area</li> <li>12 Return tools to their proper storage area when the job is completed</li> </ol>
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***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

#### REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p><b>Guidance Documents/Standards:</b></p> <p>MB Workplace Safety &amp; Health Act &amp; Regulations:</p> <p>4 General Workpl</p> <p>5 First Aid</p> <p>6 Personal Protective Equipment</p> <p>16.4 Machines, Tools and Robots Division 1</p> <p>16.25 Miscellaneous Machines &amp; Tools</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By Worker Rep/WSH Committee:</p>  <p>Date:</p>
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