



D.B. Higginbotham Electric & Plumbing Ltd.

SAFE JOB PROCEDURE

JOB : install toilet

Facility:	Written by: Justin	Approved by:	Date Created: Jan 2010	Date last revision
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Hazards present	PPE or devices required	Additional training required
-pinch point - chance of cuts	- safety glasses - CSA approved footwear	

SAFE WORK PROCEDURE JOB STEPS

1. fill out tailgate meeting/hazard assessment form
2. wear proper PPE
3. disconnect and drain water out of toilet
4. replace toilet
5. reconnect toilet
6. check for leaks
7. clean up work area and leave

**If an emergency occurs while conducting this task, or there is an equipment malfunction, engage emergency stop and follow the lock out procedure.
REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR.**

Guidance documents\standards\applicable legislation\ other: Company general safety rules Policy & Personal Protective Equipment Policies	This safe work procedure may be reviewed at any time the task, equipment, or materials change and at a minimum every three years.
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