

Safe Work Procedure

Load Excavator

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Slip/Trip hazard Fall injury Vehicle/Machine damage Pinch points	Steel toed boots Safety glasses Hand protection Hard hat	Operator training/certification

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Enter backhoe using the 3 point contact method 2 Drive up to back of trailer, making sure you are straight and properly aligned. 3 Use backhoe bucket to lower trailer until you are able to drive the front tires/front of tracks on to trailer and proceed until back tires/tracks are on the trailer 4 Continue using bucket to move backhoe further on trailer until proper position is reached at front of trailer. Do this slowly, as the trailer will be leveling out 5 Position bucket and lower then secure hoe arm 6 Exit backhoe using 3 point contact method 7 Dismount trailer by sitting on deck and pushing of. Jumping off trailer is prohibited 8 Secure excavator with two chains using 4 point contact

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p>Guidance Documents/Standards:</p> <p>MB Workplace Safety & Health Act & Regulations: 4 General Workplace Requirements 6 Personal Protective Equipment 16 Machines, Tools and Robots 22 Powered Mobile Equipment</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By Worker Rep/WSH Committee:</p> <p>Date:</p>
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