

# REDI-FORM CONSTRUCTION LTD.

## Operate Skid-steer Loader –Safe Job procedure

|                                       |                                     |                                 |                                       |  |
|---------------------------------------|-------------------------------------|---------------------------------|---------------------------------------|--|
| <b>Worksite:</b><br>Various Locations | <b>Written By:</b><br>Chris Monkman | <b>Approved By:</b><br>Ed Harms | <b>Date Created:</b><br>Feb. 10, 2009 | <b>Date of Last Revision:</b><br>Feb. 10, 2009 |
|---------------------------------------|-------------------------------------|---------------------------------|---------------------------------------|--|

| Hazards Present:  | Personal Protective Equipment (PPE) and other Tools or Equipment Required  | Additional Training  |
|---|--|--|
| <ul style="list-style-type: none"> <li>• Rollovers</li> <li>• Overloading the machine</li> <li>• Crushing of workers/objects</li> <li>• Damaged product</li> <li>• Damaged equipment</li> <li>• Trip and fall entering and dismounting machine</li> <li>• Pinch points</li> </ul> | <ul style="list-style-type: none"> <li>• Safety foot wear</li> <li>• Hard hats</li> <li>• High visibility apparel</li> <li>• Hearing Protection</li> </ul> | <ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul> |

### Safe Job Procedure

1. The operator will read and understand operator's manual before operating.
2. The operator will discuss and understand the task with supervisor and workers on site.
3. The operator will do a visual check of machine and a walk around to make certain equipment is safe to start. Walk around includes checking fluid levels, check for oil leaks, air leaks, lug nuts, windshields, etc.
4. Operator will climb on equipment using three point contact (2 hands and one foot or two feet one hand)
5. If machine is safe to start, put on seatbelt.
6. Turn key to "run" position to start preheat countdown. Once countdown ends, turn key to start. If machine does not start, repeat preheat sequence.
7. Let machine warm up to operating temperature.
8. If operator is dismounting machine, engage park brake and drop all hydraulic accessories (bucket to be flat on ground). Operator will dismount safely from equipment using three point contact method.
9. Operate machine at a safe operating speed in order to maintain control.
10. Keep loads low in order to prevent rollover.
11. Use machine on level surface. Use machine to maintain a level working area (back dragging area when required)
12. At the end of your work, stop machine on a level surface.
13. Cool off machine before turning off.
14. Once engine is at idle engage parking brake and drop all hydraulic accessories. If loader must be left in up position (in cold weather in case of boosting) engage loader arm locks.
15. Turn off machine.
16. The operator will dismount safely from machine using three point contact.

**This Safe Job Procedure must be reviewed and readily available on each worksite that it will be used.**

I have read the Safe Job Procedure for Operating Skid-Steer Loader provided by Redi-Form construction Ltd. I understand the potential hazards and will follow this procedure to ensure my safety.

**We authorize:** \_\_\_\_\_  
(Print Name)

Worker Signature: \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date: \_\_\_\_\_