

REDI-FORM CONSTRUCTION LTD.

Excavations (excavator sub-contracted)-Safe Job Procedure

Worksite: Various Locations	Written By: Chris Monkman	Approved By: Ed Harms	Date Created: Feb. 10, 2009	Date of Last Revision: Feb. 10, 2009
---------------------------------------	-------------------------------------	---------------------------------	---------------------------------------	------------------------------------------------

Hazards Present:	Personal Protective Equipment (PPE) and other Tools or Equipment Required	Additional Training
<ul style="list-style-type: none"> Underground utilities Overhead obstructions Crushing of workers or objects Trip and fall hazards 	<ul style="list-style-type: none"> Safety footwear Hard hats Safety eyewear Hearing protection High visibility apparel 	<ul style="list-style-type: none"> Skid steer loader operation (see safe work procedure for skidsteer)

Safe Job Procedure

1. Assess work site for hazards, complete hazard assessment. (complete with supervisor workers and operator)
2. Ensure underground utilities have been located (if applicable).
3. Overhead obstructions shall be identified, removed if possible.
4. Hand locate utilities in excavation area. Do not use pointed tools to probe for utilities.
5. Mark excavation and establish depth of excavation (max 5").
6. Discuss with operator where spoil piles will be placed, depth of excavation, location of ramp, etc.
7. Keep spoil piles at least 3 feet back from edge of excavation to minimize trip and fall hazards, and o maintain ground stability.
8. Keep vehicles and equipment at least 6' back from edge of excavation
9. Inspect for unstable ground conditions.
10. Only approach excavator when eye contact with operator has been established and machine has come to a stop.
11. Place ladder in work area until ramp has been cut into excavation.
12. Give accurate laser shots to maintain level working area.
13. Alert operator of any hazards.

This Safe Job Procedure must be reviewed and readily available on each worksite that it will be used.

I have read the Safe Job Procedure for Excavations provided by Redi-Form Construction Ltd. I understand the potential hazards and will follow this procedure to ensure my safety.

We authorize: _____
(Print Name)

Worker Signature: _____

Supervisor Signature _____

Date: _____