

Task: Mobile Equipment, Getting On/Off

Date: March 2006

Includes forklifts, skid-steers, bobcats, company trucks/vans		
PPE: horns, reverse beeper/alarm, lights, seatbelt		
Task/Activity:	Potential Hazards	Recommended Procedures
1. Ensure boots are clean of mud/ice and sufficient grip on the soles	a) slips, trips or falls that could result in injury	a) ensure boots are clean and in good condition
2. Ensure vehicle is not in motion when getting on/off	a) fall, sprain/strain could result in injury	a) refrain from jumping - step on/off b) ensure vehicle is completely still, in either "P" or neutral, with the parking brake on
3. Face the entrance when getting on/off	a) slips, trips or falls that could result in injury	a) ensure boots are clean and in good condition
4. Use grab rails and steps	a) same as above	a) same as above
5. Maintain 3 point contact at all times (2 hands, 1 foot -or- 2 feet, 1 hand)		
6. Be extra cautious in wet or icy conditions		

Note: workers in the vicinity of mobile equipment must be made aware of procedures and must maintain eye contact with operator. Workers must stay clear of equipment being loaded/unloaded

Note: all operators of mobile equipment must first be trained and pass testing to be certified

Task: Mobile Equipment, Backing Up

Date: March 2006

Includes forklifts, skid-steers, bobcats, company trucks/vans		
PPE: horns, reverse beeper/alarm, lights, seatbelt		
Task/Activity:	Potential Hazards	Recommended Procedures
1. Ensure a clear, unobstructed view of entire space into which vehicle is moving	a) property/material damage could occur b) personal injury/death may also occur	a) do circle check of vehicle b) communicate your intentions to other workers
2. Stop moving if reverse beeper/alarm does not sound when vehicle is put into reverse gear	a) other worker (s) may not be aware of moving vehicle	b) tag vehicle for repair and inform supervisor
3. Report any alarm/horn malfunctions immediately to supervisor and do not use		
4. Use a signalman/backup guide if necessary		

Note: workers in the vicinity of mobile equipment must be made aware of procedures and must maintain eye contact with operator. Workers must stay clear of equipment being loaded/unloaded

Note: all operators of mobile equipment must first be trained and pass testing to be certified