

## Safe Work Procedure

### Move a Disabled Machine

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Slip/Trip hazard Fall injury Vehicle/Machine damage Pinch points	Steel toed boots Safety glasses Hand protection Hard hat	

Safe Work Procedure:
<ol style="list-style-type: none"> <li>1 Use a rigid type coupler</li> <li>2 Put transaxle in neutral and put machine in the transport position and raise loader as required</li> <li>3 Make sure truck and machine are equipped with correct safety equipment and that there is a block at the front and rear of each trailer wheel</li> <li>4 Move machine slowly onto trailer</li> <li>5 Lower the bucket onto trailer</li> <li>6 Put machine in the transport position or lower the bucket to the floor of the trailer</li> <li>7 Stop engine and set brake, put into neutral as well as place chocks at rear of each trailer</li> <li>8 Tie down machine with two chains using 4 point contact</li> <li>9 Put a cover over the exhaust pipe</li> <li>10 If required, ensure you have attached the wide load signs</li> </ol>

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

<p><b>Guidance Documents/Standards:</b></p> <p>MB Workplace Safety &amp; Health Act &amp; Regulations:          4 General Workplace Requirements          6 Personal Protective Equipment          16 Machines, Tools and Robots          22 Powered Mobile Equipment</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By Worker Rep/WSH Committee:</p>  <p>Date:</p>
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