

Safe Work Procedure

Moving Equipment In or Out of Shop Area

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Other workers and equipment Vehicle damage	Steel toed boots	

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Open overhead door fully 2 Mount machine using 3 point contact 3 Start machine and raise accessories 4 Release brake 5 Drive machine in or out of shop following direction of a spotter 6 Lower all raised attachments 7 Set brake and shut off engine 8 Dismount using 3 point contact

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p>Guidance Documents/Standards:</p> <p>MB Workplace Safety & Health Act & Regulations: 4 General Workplace Requirements 16 Machines, Tools and Robots</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By Worker Rep/WSH Committee:</p> <p>Date:</p>
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