

COMPANY

Safe Job Procedure

TASK	CREATED BY	DATE
Operating Screener		June 1, 2009

Notes:

Operators conducting this task are required to have appropriate training and/or certification as per the Company Policy and Procedure manual. No operators shall conduct operations without approval from the Safety Officer. Operators/Employees/Contractors must adhere to those rules and wear all PPE listed below. Conduct site assessment and ensure all employees/contractors onsite are aware of emergency response plans and location of emergency equipment.

Hazards Present

Overhead Powerlines	General public access and potential site traffic
Physical Injury/Other persons working onsite	Moving parts, rotating equipment, pinch points

Personal Protective Equipment (PPE) Required

Hard Hat	CSA Steel Toe Boots	Ear Protection
Gloves	Safety Glasses	

Job Procedure

1. Conduct site assessment and choose location that is free of other hazards
2. Park on level ground and unhook screener from truck
3. Level screener in an area that has easy access for loading and stock piling, dig pit where debris may collect if necessary
4. Unfold conveyor
5. Engage feeder belt, drum and conveyor
6. Check the alignment of the belts
7. Start and run engine around 2100RPM
8. Build ramp to hopper
9. Dump material into hopper and adjust feeder flow, watch for anything too big that won't pass through the hopper or could damage screener
10. Occasionally check belts and drum for build up of soil, if necessary stop machine and conduct a clean out ((Machine must be off before cleaning out belts/conveyor or screen))
11. Clean and fuel screener when shift is finished (Grease every 40 hours)