

Safe Work Procedure

Operating Vehicles in Shop

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Other workers and equipment Vehicle damage	Steel toed boots	

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Inspect work area and be aware and make others aware 2 Inspect vehicle components for safe operation 3 Enter vehicle using 3 point contact method 4 Start vehicle 5 Drive vehicle from current location to desired location 6 Park and set brake

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 4 General Workplace Requirements 16 Machines, Tools and Robots	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/WSH Committee: Date:
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