

## Safe Work Procedure

### PPE - Head Protection

<b>Facility:</b>	<b>Written By:</b>	<b>Approved By:</b>	<b>Date Created</b>	<b>Date of Last Revision:</b>

<b>Hazards Present:</b>	<b>PPE or Devices Required:</b>	<b>Additional Training Required:</b>
	Hard Hat	Care of Use of

<b>Safe Work Procedure:</b>
<ol style="list-style-type: none"> <li>1. Management will supply a clean, up to date, proper fitting and effective hard hat</li> <li>2. Management will ensure adequate training for the maintenance, use and care</li> <li>3. All employees are required to wear the approved head protection when working or walking through any work site. The only exception is operators while seated in the cab of the equipment &amp; office staff</li> <li>4. All employees are responsible for ensuring that it is appropriate for the hazards, worn properly and in good condition and not to be altered in any way</li> <li>5. All workers are responsible for ensuring that the hard hat is with them all day each day.</li> <li>6. It is the responsibility of the worker to return the hard hat at the end of their employment with this company so as not to be charged the cost of a replacement hard hat</li> </ol>

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

<b>Guidance Documents/Standards:</b>  MB Workplace Safety & Health Act & Regulations:  6.10 Personal Protective Equipment CSA Standard Z94.1-05 ANSI Z89.1-2003	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years  Reviewed By Worker Rep/WSH Committee:  Date:
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