



Safe Work Procedure

Reciprocating Saw

Purpose: To protect workers from injuries associated with the use reciprocating saws.

Means of Protection:

- Safe Work Procedure
- Proper training and experienced workers
- PPE as per SHC company policy-Hard hats, steel toe boots, reflective clothing, hand protection, eye protection, hearing protection as necessary.
- ERP (Emergency Response Plan)
- WS&H Legislation requirements

General Steps & Precautionary Measures:

1. Maintenance and safe operations are to be done according to manufacturer's specifications. Training and experience must be verified by supervisor or other competent personnel prior to use of this tool.
Form to complete: Tool sign off sheet.
2. DON additional PPE as necessary.
3. Ensure proper ventilation, or approved dust masks must be worn.
4. Ensure saw is in good working condition. Check that the cord is not frayed or damaged, blade is in good condition, saw blade locks in, etc.
5. Keep hands and extremities clear of saw blade at all times.
6. Use proper body mechanics when bending or kneeling to make a cut.
7. Use the proper designated blade for the work to be done.
8. Disconnect the power supply before making any adjustments to the saw or changing the blade.
9. Keep a firm grip on the saw to control possible kick back.

****For further information see the current Manitoba Workplace Safety and Health Legislation****

- 10.Ensure cut area is clear before starting the cut.
- 11.Before cutting, check the stock for foreign objects or obstructions which could cause the saw to kick back or bind.
- 12.When cutting make sure the stock is held securely in place.
- 13.Do not use this tool for any other purpose that what it is designed to do.

Emergency Response Plan:

- Every jobsite must have a means of communication and transportation.
- Emergency Contacts are prominently posted at site if possible or in the SHC Safety and Health Binder.
- Operator and workers will follow current Manitoba Workplace Safety and Health Legislation in regards to this type of work.
- First Aid attendant(s) will be onsite if necessary according to Manitoba WS&H legislation.
- First Aid kit will be available onsite.
- Fire Extinguisher onsite as a means of initial attack on a fire.

If a worker suffers a cut from a saw:

- Turn off saw immediately.
- Dependant on type and severity of cut, seek help from first aid attendant onsite, using supplies from first aid kit. If cut is severe, apply direct pressure over wound and keep limb elevated above heart level.
- Get emergency medical attention from the nearest hospital, or call 911 if the cut is very severe.
- If a finger is cut off, bring it to the hospital and keep it cold if possible.
- Notify owners immediately of incident.

NEVER USE TOOLS WITHOUT PROPER TRAINING FROM A SUPERVISOR. BE AWARE OF SURROUNDINGS AT ALL TIMES.

ALL ACCIDENTS ARE PREVENTABLE!!

****For further information see the current Manitoba Workplace Safety and Health Legislation****