

Safe Work Procedure

Safeguards

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

<i>Hazards Present:</i>	<i>PPE or Devices Required:</i>	<i>Additional Training Required:</i>
Lacerations Amputation Pinching	Eye Protection Hand Protection Hard Hat	Manufacturer's specifications

Safe Work Procedure:
<ol style="list-style-type: none"> 1 They should prevent contact: the safeguard must prevent hands, arms or any other part of a worker's body from making contact with dangerous moving parts. 2 A guard should not only prevent accidental contact but should prevent workers from intentionally going around or bypassing the guard 3 They should be secure: If the guard is easily removable, this means it will be ineffective. the guard should be of durable material and should be bolted or screwed on so that they require tools for removal 4 They should create no new hazard: the guard itself should not create a new hazard. The guards should be affixed in a manner that eliminates sharp edges 5 They should create no interference: A good guard should allow the employee to work comfortably and effectively -- since otherwise it may be removed 6 They should allow safe maintenance: If possible, guards should be designed so as to allow minor maintenance on the machines without either removing the safeguards or being exposed to the hazard. If the guard must be removed or deactivated, then lock out procedures should be followed before any maintenance is performed

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 16.5 Safeguard Requirements 16.7 Removing a safeguard 22.5 Guarding Moving Parts 16.19 Additional Safeguards for conveyors	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/WSH Committee: Date:
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