

## Safe Work Procedure

### Scaffold

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Fall injuries Slip/Trip Pinch points Workers overhead/below	Steel toed boots Eye protection Hand protection Safety harness and tie off Hard hat	Scaffold training Fall Training First Aid

Safe Work Procedure:
<ol style="list-style-type: none"> <li>1 Inspect all tubing and clamps thoroughly</li> <li>2 Tape off or barricade any unsafe areas to warn others that there is overhead work</li> <li>3 Ensure you are properly tied off at all times</li> <li>4 Assemble scaffold according to manufacturer's instruction</li> <li>5 When working high, raise and lower all tools etc using a pull line. Ensure a proper bag is used for any clamps or tools</li> <li>6 Ensure work platform is clear from tripping hazards at all times</li> <li>7 Immediately descend if any bad weather forms</li> </ol>

***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure***

**REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR**

<b>Guidance Documents/Standards:</b>  MB Workplace Safety & Health Act & Regulations: 5 First Aid 6 Personal Protective Equipment 28 Scaffolds and Other Elevated Work Platforms	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years  Reviewed By Worker Rep/WSH Committee:  Date:
---	--