

SAFE JOB PROCEDURE

Job Description: Self Propelled Sweeper

Hazards Present: Falls, Struck by flying objects, cuts, strains & sprains

PPE Required: Safety Glasses, Hearing Protection, Safety Footwear, No loose clothing

Note: Operators of equipment must be trained and deemed competent, must demonstrate operational competency and/or have received approval from their immediate supervisor. Operators must wear the proper PPE as required and be familiar with the location of the use of a fire extinguisher.

SAFE JOB PROCEDURE

1. Conduct a pre-starting inspection of equipment and work area;

- ✓ Keep the work area clean, remove any obstacle that could cause personal injury to the operator or others.
- ✓ Make sure all guards and safety shields are in place.
- ✓ Inspect equipment for signs of excessive wear or damage
- ✓ Repair or replace any damaged parts.

2. Fueling the Self Propelled Sweeper;

- ✓ Follow manufactures for fueling equipment
- ✓ Fuel machine in a well ventilated area
- ✓ Never fuel a running or hot engine
- ✓ Store fuel in a CSA approved safety container

3. Ground Training;

- ✓ Check each operator out on the Self Propelled Sweeper operation and safety features.
- ✓ Have each operator practice maneuvering the machine around turns and at different speeds, in flat open areas on the ground before roof top operation. A minimum of 15 minutes of operation practice is required.

4. Starting the Self Propelled Sweeper;

- ✓ Inspect the Self Propelled Sweeper before starting, do not use with damaged, loose, or missing parts.
- ✓ Make sure all guards and safety shields are in place
- ✓ Move the gearshift lever to NEUTRAL position.
- ✓ Move the throttle midway between the SLOW and FAST position.
- ✓ Pull the starter handle out until compression is felt in the engine. Then pull with one swift continuous motion. Hold the starter handle to allow a slow rewind of the rope.
- ✓ If the engine does not start after six pulls of the starter, see trouble shooting section of the owners manual.
- ✓ Warm up the engine prior to ripping the roof

5. Operation of equipment;

- ✓ Safety glasses and safety footwear must be worn at all times when operating equipment.
- ✓ Keep away from moving parts, i.e. engine, drive coupling, chain and sprockets.
- ✓ Operate only from the operator's position, just behind the handlebars.
- ✓ Look behind when operating in reverse. Look for people and hazards.
- ✓ Never brush towards people, buildings, vehicles or other objects that might be damaged.
- ✓ Use a slow speed and engage the shift lever slowly when operating on a slope.
- ✓ Travel across slopes, not up and down.

6. Conduct a post operational inspection;

- ✓ Inspect equipment for signs of excessive wear or damage
- ✓ Repair or replace any damaged parts.