

Safe Work Procedure

Serious Injury

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Potential death Loss of limb Infection	Steel toed boots Gloves	First Aid

Safe Work Procedure:
<p>1 Shut down all machinery in area of injured person</p> <p>2 Ensure that further hazards are controlled. This may require reference to Fire or Spill procedures by Fire or Spill teams</p> <p>3 Call in the First Aid team to provide aid to the injured person. (Do not move the patient if there is suspected spinal injury unless the persons' life is in danger due to an imminent hazard)</p> <p>4 Notify supervisory staff who will call for outside medical help</p> <p>5 Send a member of the first aid team to hospital to determine victim's condition and/or provide information for the hospital</p> <p>6 When it is possible to do so, the patient will obtain a doctor report form to be filled out by doctor and be returned to employer within 3 working days</p> <p>7 Once able to, the injured person will check in with supervisor regularly by telephone incase information is needed regarding the accident</p>

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

<p>Guidance Documents/Standards:</p> <p>MB Workplace Safety & Health Act & Regulations: 5 First Aid</p>	<p>This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years</p> <hr/> <p>Reviewed By Worker Rep/ WSH Committee:</p> <p>Date:</p>
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