

Safe Work Procedure

Set Clutch

Facility:	Written By:	Approved By:	Date Created	Date of Last Revision:

Hazards Present:	PPE or Devices Required:	Additional Training Required:
Vehicle or property damage Serious injury Pinch points	Steel toed boots Eye protection Hand protection	

Safe Work Procedure:
<ol style="list-style-type: none"> 1 Chock or block vehicle 2 Remove inspection plate at front of transmission bell housing on the bottom 3 Bar engine over manually until internal adjusting ring lock tab and bolt are visible, then remove 4 Tie or hold down clutch pedal 5 Use screwdriver or pry bar to turn adjusting ring 6 Turn clockwise for more play and counter clockwise for less 7 Three notches varies the adjustment by 1/16" 8 Once adjustment is made release the clutch pedal 9 Reinstall lock tab, bolt and inspection cover 10 Recheck for free play 11 Remove chocks /blocks

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lock out procedure

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards: MB Workplace Safety & Health Act & Regulations: 2.1 Safe Work Procedures 4 General Workplace Requirements 6 Personal Protective Equipment 16 Machines, Tools and Robots	This Safe Work Procedure will be reviewed any time the task, equipment or materials change and at a minimum of every three years Reviewed By Worker Rep/ WSH Committee: Date:
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