## **Report of Education Program Meeting**

Company:				
Worksite location:				
Meeting length:	□ 15 mins	□ 30 mins	Dat	te:
Subject(s) discussed:				
Safe work practice:				
Safe job procedure:				
Incident/near miss review:				
Suggestions/recommendations:				
Action taken:				
Names of workers/subs present at meeting				
Supervisor's signature		WSH employee representative		