

Employee Interview Questionnaire



Reference #	Questions	P	N	Interview Comments
1.4	Where would you find a copy of the safety and health policy?			
1.7	In your own words, what does the safety and health policy say?			
1.5	What are your safety and health responsibilities?			
2.1	How are hazards identified before work starts?			
2.4	What site-specific hazards were identified?			
2.9	How are you informed of potential hazards and controls?			
3.2	Give me an example of a safe work practice for this site.			
3.3	Where can I find a copy of safe work practices on this site?			
4.1	Are there any specific safe job procedures available for the jobs you do? Name a couple.			
4.3	Explain a safe job procedure for a job you do.			
4.5	Where can I find a copy of a safe job procedure on this site?			
4.6	Have you been involved in the development or review of safe job procedures?			
5.2	Are company rules posted or given out to employees? When/where were company rules shared with you?			
5.3	Can you give me an example of a company rule?			
5.4	What happens if someone breaks a company rule?			
6.2	How were you made aware of the PPE requirements for this site?			
6.3	Do you have access to specialized PPE when needed?			
6.6	Do you get training on PPE when needed?			
7.4	Is there a system in place for removing broken or defective tools or equipment from service? What is it?			
7.6	Who does the repairs or maintenance on equipment or tools?			
8.2	Did you get a safety orientation before starting work?			

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Reference #	Questions	P	N	Interview Comments
8.5	What job specific training have you received?			
8.7	Was there a test involved to measure knowledge?			
8.8	How often does your company hold scheduled safety meetings? (Who attends?)			
8.10	Are your comments and the comments of others invited and listened to?			
9.8	Are all identified hazards corrected within a reasonable time?			
9.9	Are inspection results posted or discussed at safety meetings?			
10.3	What is the process for reporting an incident?			
10.6	Do you report near misses? Please give an example of a near miss.			
10.7	After an incident occurs and an investigation takes place, what generally happens with the recommendations that are made?			
11.2	What are the emergency preparedness plans for this site?			
11.7	In the case of an emergency, how would you contact appropriate people?			
11.9	Is anyone on this site trained in first aid?			
13.1	Where are copies of WSH Act and Regulation kept on this site?			
13.3	What are your four (4) legislated worker rights?			
14.1	Who is your worker safety representative on this site?			
14.2	Who is involved in hazard identification, communication, and control on your worksites?			
14.5	Where can I find a copy of safety meeting minutes for this site?			
14.8	Have you received hearing protection training?			
14.12	What is the procedure for working alone? Is it followed?			
14.16	Give an example of a controlled product used on this site and the procedures required for safe use.			

Highlighted boxes are required for SECOR®. COR® requires all questions.