

# The National Health and Safety Administrator (NHSA™) Designation

## Terms of Participation

### INTRODUCTION TO NHSA™

The National Health and Safety Administrator (NHSA™) program provides formal, entry-level training to individuals who are active in the administration of their company's health and safety program, but do not currently possess the minimum of three years' construction field experience that is required to achieve the NCSO® designation.



The NHSA™ designation indicates to employers that the participant has practical and theoretical knowledge in various health and safety management skills and principles.

An NHSA™ provides valuable assistance to employers and their NCSO®(s) in the administration and implementation of the company's health and safety program. The NHSA™ designation is the first step toward a becoming a leader in the construction safety field!

The Construction Safety Association of Manitoba offers the full list of courses and final written exam needed to earn your NHSA™ designation, which are as follows:

### REQUIREMENTS

Each applicant will be required to demonstrate:

#### 1. TRAINING

Each applicant must complete 9 compulsory safety training courses. All compulsory courses are available through CSAM's classroom training.

- Basic First Aid with CPR
- Hazard Identification and Risk Control
- Leadership for Safety Excellence
- Legislation 101
- Principles of Safety Management
- Safety Administration
- Safety Auditor (*Prerequisite: Principles of Safety Management*)
- Train the Trainer
- WHMIS 2015

CSAM will grant equivalency for training taken with our affiliated associations through the CFCSA or Industry Based Safety Programs (IBSPs) in Manitoba, but courses must meet the intent of the mandatory requirements.

Each applicant must complete two elective courses. To fulfill requirements, elective courses must be provided by CSAM or a recognized provider and take a minimum duration of four hours.

Two online courses will equal one elective course. Each applicant can take up to four online courses. Courses taken at any of the CSAM conferences or at a recognized training provider can be submitted for review and, if accepted, they will apply toward the elective requirements.

## 2. SUCCESSFUL EXAMINATION

Applicants must complete a national exam. A minimum exam score of 75 per cent is required. After successful completion of the exam, applicants will receive an NHSA™ achievement certificate.

### TRAINING COSTS THROUGH CSAM

<b>Compulsory Courses</b>	<b>Member</b>	<b>Associate Member</b>
Basic First Aid with CPR	85.00	120.00
Hazard Identification and Risk Control	60.00	85.00
Leadership for Safety Excellence	120.00	170.00
Legislation 101	30.00	45.00
Principles of Safety Management	200.00	300.00
Safety Administration	30.00	45.00
Safety Auditor	120.00	170.00
Train the Trainer	60.00	85.00
WHMIS 2015	30.00	45.00
<b>Elective Courses (two required) Recommended but not limited to:</b>	<b>Member</b>	<b>Associate Member</b>
Confined Space Entry and Entry Rescue	260.00	320.00
Excavations & Trenching	30.00	45.00
Flagperson	60.00	85.00
Prime Contractor	30.00	45.00
SiteReadyMB (online)	50.00	50.00
WCB 101	30.00	30.00
Working at Heights	130.00	160.00
WSH Committee & Worker Safety & Health Representative	30.00	45.00
<b>Online Training (two courses = one elective course)</b>	<b>Member</b>	<b>Associate Member</b>
CSAM online course	25.00	25.00
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CSAM online course	25.00	25.00